OFFICE SYMBOL Date

MEMORANDUM FOR RECORD

SUBJECT: Expert Field Medical Badge (EFMB) / Expert Soldier Badge (ESB) / Expert Infantryman Badge (EIB) Duty Appointment

1. The following Soldiers will serve as evaluators, station Non-Commissioned Officers in Charge (NCOICs)/Officers in Charge (OICs), lane NCOICs/OICs, or test board members during the (Unit)’s EFMB/ESB/EIB preparation, validation, standardization/train-up and testing:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Rank | Name | Lane | Title | MOS |
| SSG | Snuffy, Joe | Weapons | Station NCOIC | 11B |
| 1LT | Snuffy, Joe | TCCC | Evaluator | 70B |
| CPT | Doe, John | N/A | EIB/ESB Test Board Member | 11B |
| SGM | Smith, Michael | N/A | EIB/ESB Test Board President | 11Z |
| COL | Doe, Jane | N/A | EFMB Test Board Chairperson | 66S |

2. Authority:

1. Chapter 1, Paragraph 1-6.a.(7) Medical Center of Excellence (MEDCoE) Pamphlet 350-10, Expert Field Medical Badge (EFMB) Test.
2. Chapter 1, Paragraph 1-4.d.(9), TRADOC Regulation 672-9 dated 24 July 2020.
3. Chapter 1, Paragraph 8.g., US Army Infantry School Pamphlet 350-6, dated 19 March 2021.

3. Purpose: To perform duties outlined in MEDCoE Pamphlet 350-10, TRADOC Regulation 672-9, and USAIS Pamphlet 350-6.

4. Period: xx-xxx-xx to xx-xxx-xx

5. The appointed personnel meet the following requirements:

 a. Awarded an EFMB, ESB, EIB, if applicable.

 b. Assigned the required primary Military Occupational Specialty, if applicable.

 c. Do not possess a Suspension of Favorable Personnel Action (FLAG) or bar to continued service (BAR).

 d. Meet height and weight requirements in AR 600-9, The Army Body Composition Program, if applicable.

6. The point of contact is the undersigned at DSN: XXX-XXXX or commercial: (XXX) XXX-XXXX.

 THOMAS A. JONES

 CPT, MS

 COMMANDING